

## **Author Guidelines**

Journal of Islamic Accounting and Finance Research (JIAFR) is published by Department of Sharia Accounting, Faculty of Islamic Economics and Business, Universitas Islam Negeri (UIN) Walisongo Semarang Indonesia. It is published twice a year (April and October). JIAFR aims to give significant contribution for developing of accounting practices and professions in Indonesia even the world. JIAFR accepts articles that is using quantitative and qualitative approaches. It uses English manuscript. It is related to Islamic Financial Accounting, Management Accounting, Taxation, Islamic Behavior Accounting, Accounting Information System, Auditing, Public Sector Accounting, and Islamic Financial Performance.

The journal invites scholars and experts working in Islamic Accounting and Finance. Articles should be original, research-based, unpublished and not under review for possible publication in other journals. All submitted papers are subject to review of the editors and blind reviewers.

### **Online Submission Guidelines**

Manuscripts must be sent online to the online portal of Journal of Islamic Accounting and Finance Research on page <http://journal.walisongo.ac.id/index.php/jiafr/index>

### **Steps for Submitting Manuscripts:**

1. The author registers as an author (checking the author role) on the "Register" section on the page <http://journal.walisongo.ac.id/index.php/jiafr/index>
2. After the author logs in as an Author, click "New Submission".
3. The stages of article submission consist of 5 stages:

- a. In the Start section, check all checklists, then click save & continue.
- b. In the Upload Submission section, please upload the article manuscript file in MS Word in this section. After that, click save & continue.
- c. In the Enter Metadata section, enter the data of all authors and affiliates. If the author is more than one person, please click "add author", then fill in the author's data like the first author, and so on. Next, fill in the title, abstract, keywords, research methods, and bibliography in each of the available columns.
- d. In the Upload Supplementary Files section, it is permissible to upload supporting files or cover letters or other documents.
- e. In the Confirmation section, please click "Finish Submission" if all data is correct.

### **General Instructions**

1. Articles are formatted according to the writing pattern of the scientific journal. Writing articles follow the rules set out in Publication Manual of the American Psychological Association (APA), Sixth Edition. Please use Mendeley or Zotero reference management software, turn on "the American Psychological Association (APA), Sixth Edition." For an explanation of the APA Citation Guide, see <http://www.apastyle.org/manual/index.aspx> or <http://www.bibme.org/citation-guide/apa>
2. The article is an original work (no plagiarism) and has never been published in a journal printed/online.
3. During the review and editing process, or after the article is published, it may not be registered in another journal.
4. Sent articles to editors via submission Open Journal Systems (OJS) on <http://journal.walisongo.ac.id/index.php/jiafr/index>

5. Articles typed in Cambria Font (12pt) with single spacing in Microsoft Word format with a page size A4 (210 x 297 mm). The length of the article ranged 5000 words or about 17-20 pages, including pictures, graphs, and tables (if any).
6. The article is written in English using grammatical rules. In general, the English article is in the past tense.

### Particular Instructions

1. The article is the result of empirical research Islamic accounting and finance.
2. Because of the "Blind Review" system, the author hoped not to include the name, the name, and address of the institution and email address in the cover of the article. The author's name, the name of the institution, as well as the email address listed at the time of registration on the OJS author. To facilitate communication should include an active mobile number.
3. The content and systematics of articles written using the format presented in a narrative essay in the form of a paragraph, without numbering in front subtitles, and should include these components:
  - a. **Title** provided that: a) the title is the formulation of a brief discussion of content, compact, and clear. May use the title of creative and attract readers (maximum 14 words). b) the title is written in English and Indonesian. c) the title is typed in bold, use capital letters for each beginning of a word, except for conjunctions and prepositions.
  - b. **Abstract** written in English. Abstract is written in one paragraph, no more than 200 words. Abstract presented briefly and clearly, it must contain five (5) elements, namely: Research Objectives/Purpose, Design/Methodology/Approach, Results/Findings, Limitations of Research/Implications and Originality of Research.

- c. **Keywords** contains basic words in the study, can be drawn from the research variables, characteristics of the subjects, and the theory of the referenced (minimum three words or combinations of words, written in alphabetical order).
- d. **Introduction** includes background on issues or problems and the urgency and rationalization of research activities. The objectives and problem solving plans are presented in this section. Relevant literature reviews and the development of hypotheses (if any) are also included in this section.
- e. **Literature Review** contains a systematic description about result of research that has been carried out by previous researchers. This section also contains a theoretical studies consists of a summary of theories are taken from literature that support research, and contains explanation of the concepts and basic principles are needed for problem solving, literature Review and Hypothesis Development, contains previous literatures related to the research and explains the hypothesis development.
- f. **Research Method** describes the design of activities, scope or object, main materials and tools, site, techniques of collecting data, operational definitions of research variables, and techniques of analyzing data.
- g. **Result** describes the results of the study. The results of the study can be supplemented by tables, graphs (images), and/or charts. **Discussion** describes the results of data processing, interprets the findings logically, associates with relevant reference sources. Contains specific or unique findings from research results. Possible follow-up activities can also be stated in this section.
- h. **Conclusion** contain a brief summary of the research results and discussion. It is suggested load of recent

study. Limitations and suggestions including can be presented in this section

- i. **Bibliography** contains reference sources written alphabetically and chronologically, Referral sources are published literature in the last 10 years (especially of the journal). Referral preferred are the primary sources in the form of books, reports (including dissertation), or research articles in scientific journals and magazines. It is suggested to use Mendeley or Zotero as a reference manager at styling the citations and the bibliography.

### **The Example of Compiling a Bibliography**

#### **Book**

Kartini, D. (2013). *Corporate Social Responsibility, Transformasi Konsep Sustainability Management dan Implementasi di Indonesia*. Bandung: PT. Refika Aditama.

Chapra, M. U. (1992). *Islam and The Economic Challenge*. Leicester: The Islamic Foundation.

#### **Journal**

Agriyanto, R. (2015). Objective Redefining of Islamic Banking. *Economica: Journal of Islamic Economics*, 6(2), 77-90.

Guthrie, J., & Abeysekera, I. (2006), Content analysis of social, environmental reporting: what is new? *Journal of Human Resource Costing & Accounting*, 10(2), 114-126.

Bebbington, J., Gray, R., Thomson, I., & Walters, D. (1994), Accountants' attitudes and environmentally-sensitise accounting, *Accounting and Business Research*, 24(1), 109-20.

#### **Scientific Work**

Wahid, D. (2014). *Nurturing Salafi Manhaj: A Study of Salafi Pesantrens in Contemporary Indonesia*. Dissertation PhD. Utrecht University.

**Newspaper**

Utriza, A. (2008). *Looking for an Interfaith Harmony Model*. Kompas. March 19: 59.

**Interview**

Interview with Adiwarman Karim, Jakarta, June 15th, 2012.

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